



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	The King's Day Nursery School		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Krazy Kings Club Room		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We intend to create a base room for the children who attend the after school club at the nursery. We intend to create one big room by converting two smaller rooms which are no longer used for the nursery, we need to repaint and replace the flooring once the conversion work has been completed. The club currently has 24 children on the register, the weekly total number of children using the club is 45.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Malmesbury		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 22/07/11	No <input type="checkbox"/>

Where will your project take place?	The King's Day Nursery School, Malmesbury.
When will your project take place?	Monday to Friday after school until 6pm
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)	<p>The Krazy Kings Club was started in August 2010 and it is now proving to be successful with bookings from Malmesbury Primary School, St Joseph's and Lea and Garsdon. We now collect children from all three schools on most days a week, we are fully booked on a Tuesday. The local community will benefit from this project in two ways. Firstly we provide affordable childcare and afterschool care for working parents, by providing a one stop place for parents with children up to the age of 11 years old. Parents can work longer hours knowing there is a place for their children to attend. This will help to boost the local employment levels. Secondly the nursery believe the community will benefit from these children having a safe and secure place to attend whilst their parents have to work. The nursery believes that by giving young children a good foundation will lead to families being more secure and it will help the children to develop a sense of responsibility in their community.</p>
How many people will benefit from your project?	24 children currently
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboard Please provide a reference/page no.	Provision of activities, clubs and facilities for young people with transport provided • Improving play areas • Engagement of young people p 18
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

Any other information about your project.

The after school club now needs its own space to allow the club to grow and operate in a financially viable way, the nursery is in the process of recruiting a supervisor for this club. The chairperson of the nursery has worked really hard to remove the dividing wall and we have a working party of parents who have volunteered to help with the painting but we need financial help to complete the project. Two quotes for the flooring have been obtained, one from a business in the town which we would like to accept because the nursery endeavours to use as many of the town's businesses as it possible can but unfortunately it is not the cheapest. The nursery has to fundraise for any improvements needed and there is already two more ongoing projects.

3. Management

**How many people are involved in the management of your group/organisation?
Of these, how many are:**

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?
It will self fund

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The greater the intake of children would lead to more families being able to work longer hours. It would enable local organisations to employ local people.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

--	--	--

--	--	--

--	--	--

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2010	Month: December	Year: 2010
A - Total income:	£175,389.69	
B - Minus total expenditure:	£164909.56	
Surplus/deficit for year: (A minus B)	£10480.13	
Free reserves currently held:	£ none	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Flooring from Geddes	£999	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£999.00	Total Project Income		£

Total project income B	£0
Total project expenditure A	£999
Project shortfall A – B	£999
Grant sought from Wiltshire Council Area Board	£999
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	HSBC
Please give the title name of the organisations' bank account e.g. current	current

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 25/11/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)